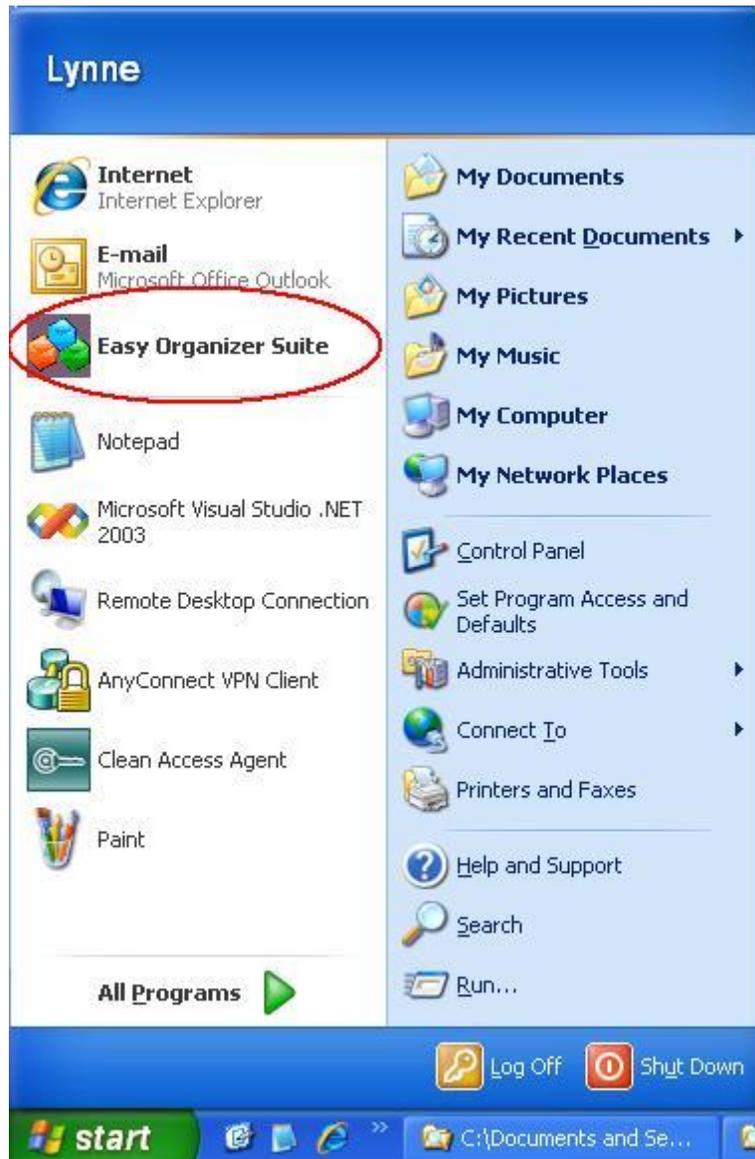


## Easy Organizer Suite™

# How To Activate a Pro Edition of Easy Organizer Suite™

To activate a Pro Edition of Easy Organizer Suite™, follow these instructions:

1. Open Easy Organizer Suite™.



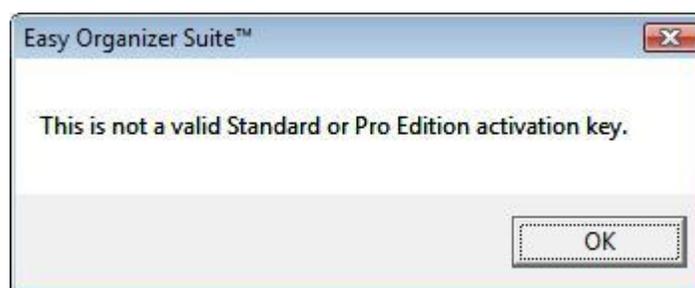
## How To Activate a Pro Edition of Easy Organizer Suite™

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2. The Activation Welcome screen will display. This screen gives you the options to activate, purchase or use the Trial Version. To Activate, enter your Activation Key in the Key textbox. Copy and paste it in, rather than try to type it, to avoid typos. Click on the Next button.



3. The Activation Key will be validated. If it is invalid, a window will open letting you know. Click on the OK button and you will be returned to the Welcome screen so you can re-enter your Activation Key.



## How To Activate a Pro Edition of Easy Organizer Suite™

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4. If the Activation Key is valid, the Registration form will open. Enter your information in the appropriate textboxes. Required fields are designated with an asterisk. Click on the Next button and the system will attempt to activate your program over the internet.

**easyThreads Registration**

Please enter your registration information below.

\* Name:

Company:

Address:

City:  State (US):

Zip:  State (Non US):

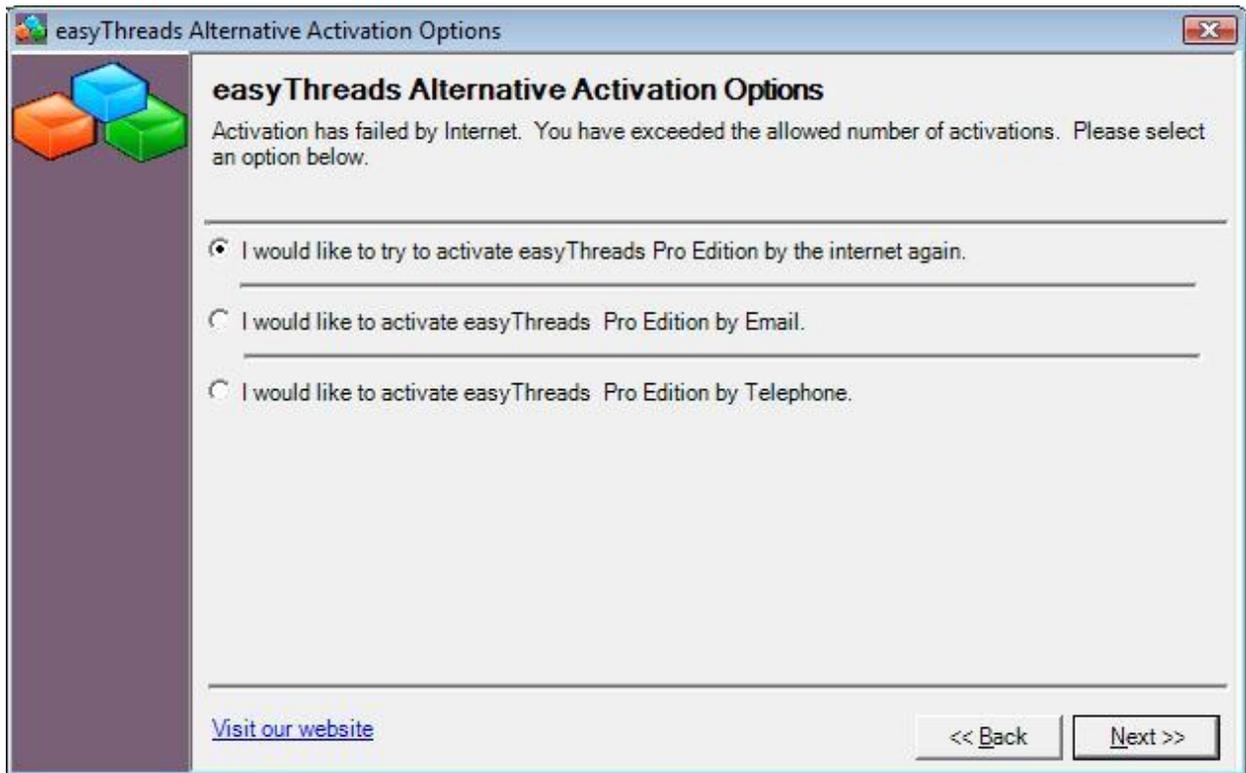
Country:  Purchased From:

Phone:  \* Email:

\* Fields with a red asterisk are required fields.

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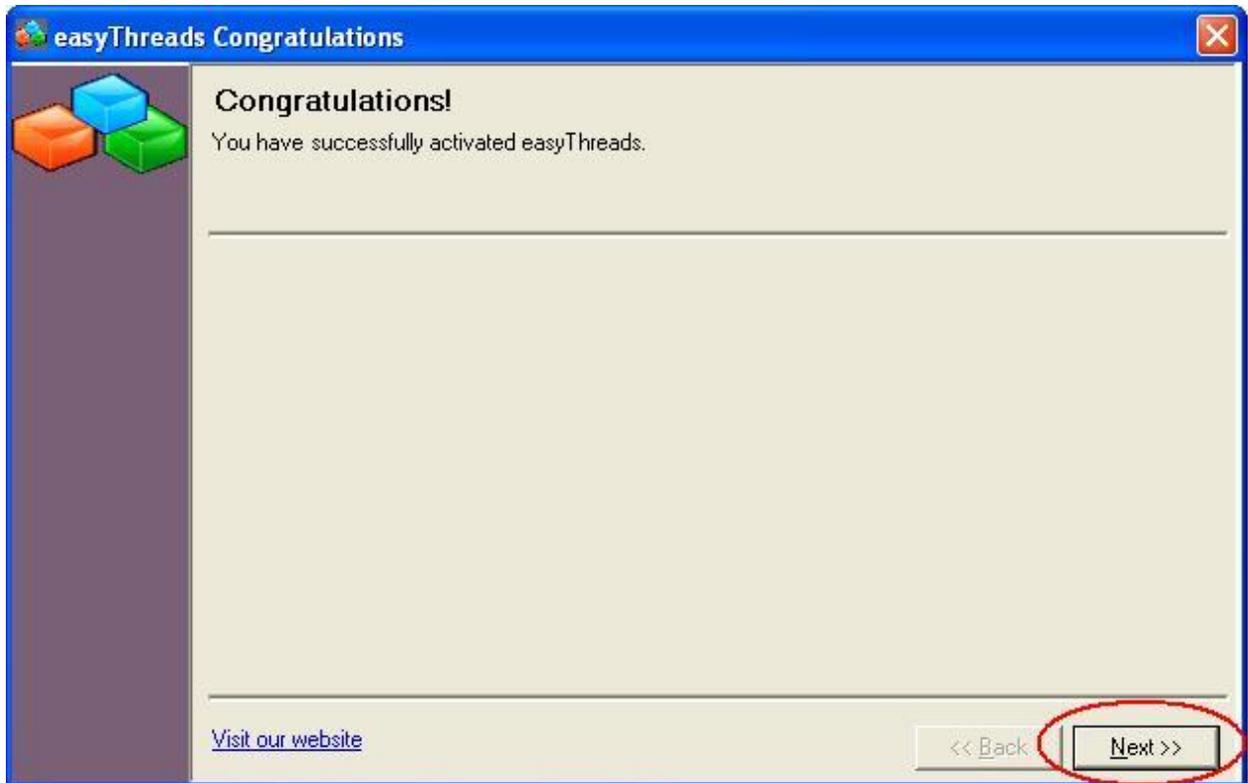
5. If the system was unable to activate over the internet, you will be given alternative options for activating, either by phone, email or you can try to activate over the internet again. If you select to activate by the internet again, you will be returned to the Activation Welcome screen. If you select to activate by phone or email, the Activation by Email or Telephone window will open. You can call or email our Customer Service office to get a Confirmation Code. You can then enter your Confirmation Code in the box provided at the bottom of the form and then click the Next button.



## How To Activate a Pro Edition of Easy Organizer Suite™

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6. The program will validate the Confirmation Code. If it is unsuccessful, a window will pop-up letting you know it is an invalid Confirmation Code. If successful, it will display the congratulations window. Click the Next button to continue.



## How To Activate a Pro Edition of Easy Organizer Suite™

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7. The program will then offer you the opportunity to activate your Service Agreement. You have three options; to activate, to purchase a Service Agreement, or to decline the offer. If you want to activate, enter your Service Agreement Activation key in the Key textbox. In any case, click on the Next button.

Easy Organizer Suite™ Service Agreements

**Easy Organizer Suite™ Service Agreements**

There are different levels of Service Agreements available for upgrades for easyThreads. Please click on the 'Visit our website' link below to learn more about Service Agreements. Please select an option below.

I would like to activate easyThreads Service Agreement.  
Key: |

I would like to purchase easyThreads Service Agreement.

I would rather not purchase a Service Agreement for easyThreads at this time.

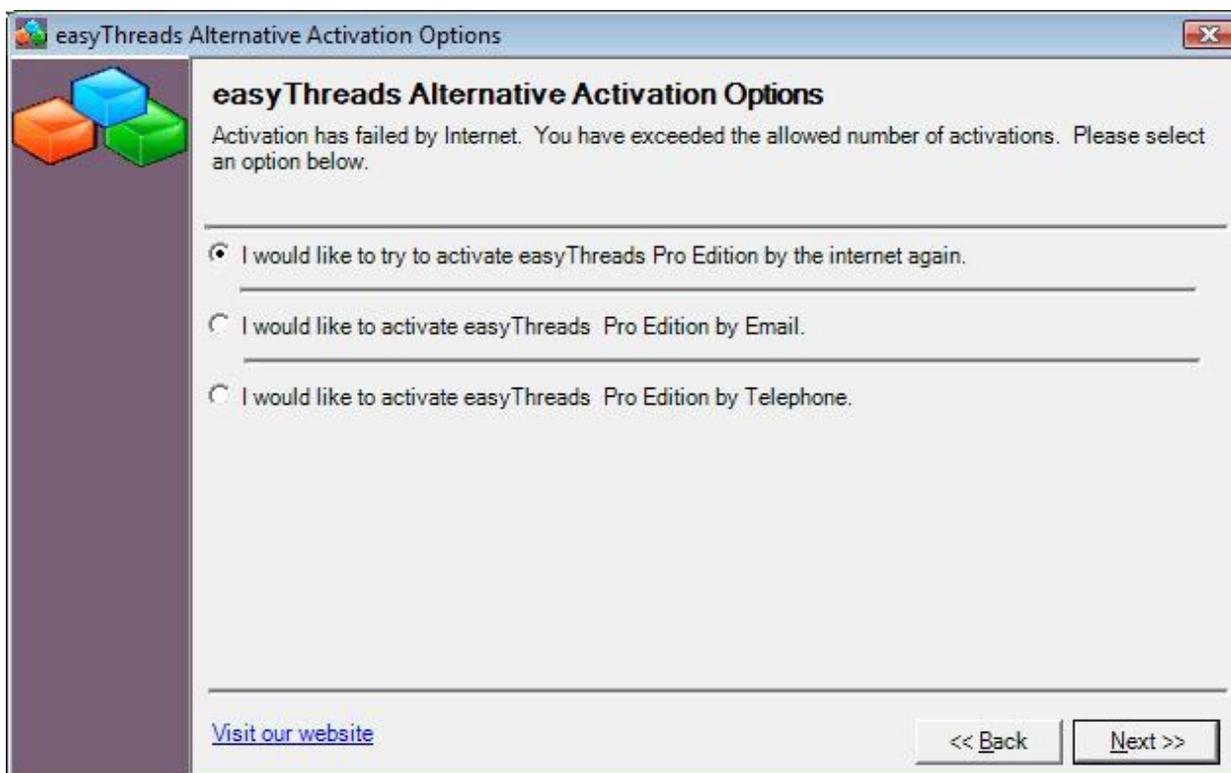
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## How To Activate a Pro Edition of Easy Organizer Suite™

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8. The program will attempt to activate your key over the internet. If you are not connected to the internet or the key has been activated too many times, you will be given the option to activate by phone or email.



9. If you select to activate by phone or email, the Activation by Email or Telephone window will open. You can call or email our Customer Service office to get a Confirmation Code. You can then enter your Confirmation Code in the box provided at the bottom of the form and then click the Next button.

**easyThreads Alternative Activation**

### Activation by Email or Telephone

Either email or call using the following contact information to activate easyThreads.

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**Email:** activation@easythreads.com  
**Telephone:** (303) 794-4525

You will need to provide the information below.

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**Activation Key:**  
**Name:** Lynne  
**Email:**

You will receive a Confirmation Code. Enter it in the box below and click on the Next button.

**Confirmation Code:**

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## How To Activate a Pro Edition of Easy Organizer Suite™

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10. The program will validate the Confirmation Code. If it is unsuccessful, a window will pop-up letting you know it is an invalid Confirmation Code. If successful, it will display the congratulations window. Click the Next button to continue.

